

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

SCHOOL BOARD MEETING

March 16, 2016

6:00 p.m.

Present: Rebecca Morrison, Susie Polentini, John Stahl, Aaron Dentz, Melissa Thompson, Kyle Moore, Jeremy Struss and Suzanne Martin.

Excused: John Fuhs

Also in attendance: Swallow staff members Krissy Perugini, Rachel Crockford, Chris Mertins, Ashley Wolf, Andrew Joseph, Jackie Hagenow, Dacia Hopfensperger, Kayla Wayrynen, Holly Heard, Kate Garman, Scott Morgan, Sarah Sarchet, Marge Mosey, Annie DiPietro, Kelly Cavaiani, Sue Peterson, Barb Ryczek, and citizens Mark Schoeppel, Sue Schoeppel, and Adam Craven

CALL TO ORDER

Rebecca Morrison called the meeting to order at 6:00 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

John Stahl motioned to approve the agenda. Susie Polentini seconded and the motion carried 4-0 on a voice vote.

CLOSED SESSION

At 6:01 p.m. the Board of Education convened into Closed Session: the closed session is pursuant to Wisconsin Statute 19.85 (1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." specified public business, whenever competitive or bargaining reasons require a closed session." This session is being held specifically to discuss AUTO negotiations and to confer with legal counsel about litigation in which the district is involved in a health insurance matter. (Roll Call Vote Required) Morrison – YES, Polentini – YES, Dentz – YES, Stahl – YES.

RECONVENE INTO OPEN SESSION

At 6:35 p.m. the Board of Education reconvened into open session. Morrison – YES, Polentini – YES, Dentz – YES, Stahl – YES.

CELEBRATIONS AND COMMENDATIONS

Mr. Moore provided information about the Hawk of the Month program, commending students for positive behavior at school. Adam Craven was recognized for winning the school Geography Bee. Mark Schoeppel was recognized for advancing to the final round in the Village of Hartland Veterans Memorial design contest. Mark Schoeppel shared a power point presentation on his submission.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Dr. Thompson presented the following information:

Teaching and Learning Updates – Curriculum and Programmatic Review recommendations were provided for Reading /Language Art (Writing), Social Studies and Special Education. Teachers Krissy Perugini, Rachel Crockford, Chris Mertins and Ashley Wolf presented recommendations about resources to adopt to support writing programming as well as a curricular scope and sequence. Teachers Andrew Joseph, Jackie Hagenow and Rachel Crockford presented recommendations about resources to adopt to support social studies programming as well as a curricular scope and sequence K-8. Dacia Hopfensperger, Kayla Wayrynen, Holly Heard, Kate Garman, Scott Morgan, and Sarah Sarchet presented recommendations for the Special Education program based on the review process.

Dr. Thompson provided an update about the National Blue Ribbon Schools Program Application process and the implementation of the 4 Year Old Kindergarten Program with Wee Know School.

Employee Relations – Health Insurance Pre-Renewal Estimates were provided as was the process to review and revise the Employee Handbook.

Finance and Operations Committee – The implementation of the Forecast 5 budget forecasting model was discussed as well as upcoming capital improvement needs and priorities. The process for approval of accounts payable was also discussed and will be referred to the Policy Committee for further study.

Principal's Report

Mr. Moore presented the following information:

Professional Development Update – Swallow will be participating in Autism Awareness Day led by the Special Education Department.

Collaborative Learning Team Report – The Collaborative Learning Team activities were discussed. The PBIS team will put on a relay day for the K-6 students before Spring Break as a reward for positive behaviors. The STEM committee is nearly finished cleaning the basement and repurposing supplies from old science programs. The Technology committee continues to review learning management systems. The RTI committee is reviewing requests for proposals from companies who specialize in benchmark assessments. The Humanities committee continues to review the implementation of the reading/language arts programmatic shifts for this year and assist with the Social Studies curriculum and programmatic review process.

March in Review –The recent conferences with parents and presentation of ASPIRE testing data to families was a success. We are finalizing the hire of long-term substitute teachers. The annual Hoops for Heart and staff vs. 8th grade student basketball game was reviewed.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes

Susie Polentini motioned to approve the following minutes: February 17, 2016— School Board Meeting, February 17, 2016— Executive Session, February 22, 2016—School Board Work Session, February 23, 2016—Policy Committee Meeting, February 24, 2016—Employee Relations Committee Meeting, March 3, 2016—Teaching and Learning Committee Meeting, March 7, 2016—School Board Work Session, March 11, 2016—Finance and Operations Committee Meeting. Aaron Dentz seconded and the motion carried on a 4-0 voice vote.

Finance and Operations

Monthly Accounts – John Stahl moved to approve receipts as presented in the amount of \$1,177,751 and expenditures in the amount of \$436,874 during the month of February 2016. Susie Polentini seconded and the motion carried 4-0 on a voice vote.

Policy

First Reading of Policy Revisions or Edits – The board read and discussed the following policies: Board Policy 671.2 Expense Reimbursements; Board Policy 671.2 Expense Reimbursements—Guidelines; Board Policy 671.3 Expenses; Board Policy 672 Purchasing; Board Policy 673 Use of Credit Cards; Board Policy 673 Use of Credit Cards—Guidelines.

Teaching and Learning

John Stahl moved to approve the Arrowhead Area Summer Beginning Band Camp Cooperative. Susie Polentini seconded and the motion carried 4-0 on a voice vote.

John Stahl moved to approve the 4 Year Old Kindergarten Partnership Contract with Wee Know School. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

DISCUSSION

The Board discussed the following items:

Long Range Planning- Dr. Thompson discussed the upcoming Community Conversations to take place in the month of April. Board members reviewed the schedule and sign up for participation and decided to hold a work session over Spring Break to finalize the presentation portion of the event.

2016-17 Budget Development—Mr. Struss and Dr. Thompson reviewed the proposed budget calendar for the 2016-17 school year and discussed the budget parameters the board would like to see as the 2016-17 budget is built.

The Board also discussed that through \$15,000 set aside from the school board and a commitment of up to \$10,000 from the Swallow Education Foundation, Innovation Grants will again be offered for next year.

ANNOUNCEMENTS

The Board reviewed and discussed upcoming events.

CLOSED SESSION

At 10:23 p.m. the Board of Education convened into Closed Session: the closed session is pursuant to Wisconsin Statute 19.85 (1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” This session is being held specifically to discuss staff management planning. (Roll Call Vote Required) Morrison – YES, Polentini – YES, Dentz – YES, Stahl – YES.

RECONVENE INTO OPEN SESSION

At 11:23 p.m. the Board of Education reconvened into open session. Morrison – YES, Polentini – YES, Dentz – YES, Stahl – YES.

ADJOURNMENT

At 11:24 p.m., John Stahl made the motion to adjourn which was seconded by Rebecca Morrison and carried 4-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk